



Champlain
CCAC CCISC
Community
Care Access
Centre
Centre d'accès
aux soins
communautaires
de Champlain

Post Assessment Discharge Letter

Dear [Name],

I am writing to follow-up on our meeting on September [Date] 2014 and on our phone call October [Date] 2014.

Upon finalizing the assessment of your current needs and carefully analyzing your situation, this is to confirm that you will be discharged from our Personal Support Services (PSS) as of October [Date] 2014. To facilitate this transition, your Care Coordinator has provided you with options that are available for you from other agencies and community partners so that you can call and inquire about the services they offer and any related fees. Please feel free to contact these agencies directly to inquire about the services they offer, or refer to the Champlain Health Line at <http://www.champlainhealthline.ca>. However, if you require help with this transition, please do not hesitate to let us know.

Over the past year, the Champlain CCAC has been facing greatly increased demand from clients with acute and complex needs. We are obligated to manage our resources so that we are focusing on those with the greatest needs, however our organization is still committed to helping those with lesser needs to navigate Ontario's health system in order to find other services that will still be of assistance.

We would like to assure you that you can reapply for Champlain CCAC services at a later date if your needs change. To do this, please call the following number: 613-310-2222 or visit our website at www.champlain.ccac-ont.ca

We know that this situation is challenging for you, and thank you for your understanding.

Sincerely,

[Signature]
Care Coordinator

Gilles Lanteigne
Chief Executive Officer